



GAUTAM EXIM LIMITED

Registered and Admin Office :

Plot No. 29, Pavitra, Second Floor, Chharwada Road, Opp. Sargam Society, GIDC., Vapi-396 195, Gujrat, India. **Tel/Fax** : 91-260-2432998, 2430106
Mob.: 91-9512701950 **Email** : info@gautamexim.com / grrpl1850@gmail.com **CIN** : L51100GJ2005PLC046562 **Web.:** www.gautamexim.com **GSTIN** : 24AACCG7701P1ZF

Corporate office :

Ward No. 11, Near Fatehnagar Way Bridge, Dhuni, Fatehnagar - 313205, Distt. – Udaipur, Rajasthan, India **Mob.:** 91-9887003544

Date 06th Day of March 2026

To
The Board of Directors
Gautam Exim Limited

Sub: Shorter Notice of 06/2025-26 Meeting of the Board of Directors of Gautam Exim Limited

Dear Directors,

NOTICE is hereby given that 06/2025-26 Meeting of Board of Directors of Gautam Exim Limited for the financial year 2025-26 is proposed to be held as per the following:

Day and Date: Wednesday, 11th Day of March, 2026

Time: 04.00 PM

Venue: Plot No. 29, Pavitra, Second Floor, Chharwada Road, Opp. Sargam Society, GIDC.,
Vapi-396 195, Gujarat, India

Agenda along with notes to agenda for the Board Meeting is attached herewith for your reference as Annexure I.

Each Director is requested to inform if they have any conflict of interest before participating in the aforesaid meeting and making decisions regarding the business of the Company. We would like to inform you that, you may attend the Board Meeting through Video Conference as well.

Further, if any director of the Company is unable to attend the ensuing Board meeting, he may inform the Board before the date of the meeting by sending the signed leave of absence application.

Kindly make it convenient to attend the Meeting. Please acknowledge receipt of this notice.

With best regards,

For Gautam Exim Limited

AGENDA FOR THE 06/2025-26 MEETING OF BOARD OF DIRECTORS OF GAUTAM EXIM LIMITED WILL BE HELD ON WEDNESDAY, 11th DAY OF MARCH, 2026 AT 4.00 P.M. THROUGH VIDEO CONFERENCING TO TRANSACT FOLLOWING BUSINESSES:

AGENDA

1. To Elect the Chairman of the meeting.
2. To grant leave of absence, if any.
3. To take note of Minutes of Board Meeting of the Company held on, **Tuesday November 11, 2025.**
4. To take note of Resignation of Akansha Motwani as the Company Secretary and Compliance officer of the company.
5. To Consider and approve the Appointment of Mr. Vishad Jaiswal (ACS-79050) as the Company Secretary and Compliance officer of the company.
6. To take note of various listing compliances under SEBI (Listing Obligations and Disclosures Requirements) Regulations 2015 alongwith exemption report for the quarter ended 31st December, 2025.
7. To consider and take note of the statement of investor complaints and redressal status for the quarter ended 31st December, 2025.
8. To consider and evaluate the performance of Independent Directors, excluding the Directors being evaluated.
9. To review the status of the GST related issues in the state of Gujarat and its future action plan.
10. To take note of related party transactions for the quarter ended December 31, 2025.
11. To discuss any other business with the permission of the Chairman.

Rajkumar Jaiswal

For Gautam Exim Limited

The members of the Board are requested to take note that a facility to attend the meeting vide videoconferencing shall be made available if any member of this Board is to attend the meeting through videoconferencing. In case any member of this Board wishes to attend the meeting through video-conferencing facility, then such member is hereby requested to intimate the Company Secretary of the Company 3 days before the date of the meeting in order to enable the company to make requisite arrangement.

Notes

1. All the recordings of the proceedings of the Meeting, through Electronic Mode, shall be deemed to be made at Chairman place.
2. The Meeting through Video Conferencing will be held in accordance with the Section 173 read with the Companies (Meetings of Board and its Powers) Rules, 2014 (including any amendments, modifications or re-enactments thereto), Secretarial Standards -1 ("Secretarial Standard on Board Meeting"), relevant MCA circulars and notifications.
3. For any issues, problems, including technical issues which may arise before, during or after the Meeting, kindly mail us at cs@gautamexim.com
4. All Board Members are requested to updated their E-mail IDs with the Company before dispatch of Notice.
5. Members participating in the Meeting through video conferencing shall be counted for the purpose of Quorum unless they are to be excluded for any items of business under the provisions of the Act or any other law.

Ras Kumar
Agarwal

NOTES TO AGENDA FOR THE 06/2025-26 MEETING OF BOARD OF DIRECTORS OF GAUTAM EXIM LIMITED WILL BE HELD ON WEDNESDAY, 11TH DAY OF MARCH, 2026 AT 4.00 P.M. THROUGH VIDEO CONFERENCING TO TRANSACT FOLLOWING BUSINESSES:

Item no 1.

To Elect the Chairman of the meeting.

The Board of Directors (the "Board") present at the meeting to elect one among themselves as the Chairperson of the meeting to conduct the proceedings of the meeting.

Item no 2.

To grant leave of absence, if any.

Leave of Absence may be granted to that member of the Board who conveys his/her inability to attend the meeting. Formal letter or intimation via email by any member to Chairperson or Company Secretary, prior to the date of the Meeting will be taken into consideration.

The Directors are requested to kindly consider the same.

Note : Pursuant to the provisions contained in Section 167(1)(b) of the Companies Act, 2013, the office of the Director shall become vacant in case he absents himself from all the Meetings of the Board of Directors held during a period of twelve months with or without seeking Leave of absence of the Board.

Item no 3 .

To take note of Minutes of Board Meeting of the Company held on, Tuesday November 11, 2025.

The draft Minutes of the previous Board Meeting held on, Tuesday November 11, 2025. will be duly circulated to all the Directors of the Company for their perusal and confirmation.

The Board is requested to take note of the same.

Item no 4

To take note of Resignation of Akansha Motwani as the Company Secretary and Compliance officer of the company.

The Board is informed that Ms. Akansha Motwani, Company Secretary and Compliance officer of the company, has tendered her resignation from her position with effect from 01st March, 2026, due to her personal concerns as mentioned in her resignation letter dated 01st March, 2026.

In accordance with the provisions of Companies Act, 2013 and read with applicable rules made thereunder and regulation 6 of the SEBI ((Listing Obligations and Disclosures Requirements) Regulations 2015, the resignation of the company Secretary and Compliance officer is required to be placed before the Board for its noting and necessary action.

Draft Resolution:

ACCEPTANCE OF RESIGNATION OF COMPANY SECRETARY

"RESOLVED THAT the resignation of Ms. Akansha Motwani, Company Secretary and Key Managerial Personnel (KMP) of the Company, tendered vide letter dated 01st March, 2026, be and is hereby accepted with effect from the close of business hours on 01st March, 2026."

"RESOLVED FURTHER THAT the Board places on record its deep appreciation for the valuable services rendered and contributions made by Ms. Akansha Motwani during his/her tenure as the Company Secretary and Compliance Officer of the Company."

"RESOLVED FURTHER THAT any of the Directors of the company and CS Varun Bhomia, Practicing Company Secretary be and are hereby jointly authorized to file the necessary forms (including Form DIR-12) with the Registrar of Companies (ROC), and intimate the Stock Exchange(s) (if applicable) and any other appropriate authority, to give effect to this resolution

Item No 5

To Consider and approve the Appointment of Mr. Vishad Jaiswal (ACS-79050) as the Company Secretary and Compliance officer of the company.

The Board is informed that the position of company secretary and compliance officer has fallen vacant due to the resignation of Ms. Akansha Motwani with effect from 01st March, 2026.

In order to ensure continuous compliance with the provisions of Section 203 read with rule made there under and other applicable provisions of the Companies Act, 2013 (including any statutory modification(s) or re-enactment thereof for the time being in force and regulation 6 of the SEBI ((Listing Obligations and Disclosures Requirements) Regulations 2015, the company is required to appoint Company Secretary and Compliance officer.

Accordingly it is proposed to appoint Mr.Vishad Jaiswal an Associate Member holding Membership No. 79050 of the Institute of Company Secretaries of India, be and is hereby appointed as Company Secretary and Compliance Officer w.e.f 11th Day of March, 2026,

The Board may consider and approve his appointment on the terms and conditions as placed before the meeting.

Draft Resolution:

APPOINTMENT OF COMPANY SECRETARY

“RESOLVED THAT pursuant to Section 2(24) & Section 203 read with rule made there under and other applicable provisions of the Companies Act, 2013 (including any statutory modification(s) or re-enactment thereof for the time being in force Mr.Vishad Jaiswal an Associate Member holding Membership No. 79050 of the Institute of Company Secretaries of India, be and is hereby appointed as Company Secretary w.e.f 11th Day of March, 2026, to perform the duties of a Company Secretary as required under the Companies Act, 2013 and any other duties assigned by the Board of Directors from time to time.

"RESOLVED FURTHER THAT any of the Directors of the company and CS Varun Bhomia, Practicing Company Secretary be and are hereby jointly authorized to file the necessary forms (including Form DIR-12) with the Registrar of Companies (ROC), and intimate the Stock Exchange(s) (if applicable) and any other appropriate authority, to give effect to this resolution

Item no 6

To take note of various listing compliances under SEBI (Listing Obligations and Disclosures Requirements) Regulations 2015 alongwith exemption report for the quarter ended 31st December, 2025.

The Board is informed that the Quarterly Compliances and Exemptions Certificate for the quarter ended 31.12.2025, have been prepared and placed before the Board. These Documents Confirm that the company has complied with all the applicable laws and regulations during the period.

The Board is requested to take note of the compliances and Exemption report as part of its oversight responsibilities to ensure regulatory compliance.

S.No.	Compliance	SEBI Regulation	Date of Filing
1	Integrated Governance Report and statement of Investor Complaint	Regulation 27 and Regulation 13(3) of SEBI (LODR) Regulations, 2015	16.01.2026
2	Declaration of non-applicability of the compliance on Corporate Governance	Regulation 27(2)(a) of SEBI (LODR) Regulations, 2015	15.01.2026
3	Shareholding pattern	Regulation 31 of SEBI (LODR) Regulations, 2015	21.01.2026
4	Reconciliation of Share Capital Audit	Regulation 55A of SEBI (LODR) Regulations, 2015	29.01.2026

Item no 7

To consider and take note of the statement of investor complaints and redressal status for the quarter ended 31st December, 2025.

In compliance with Regulation 13(3) of SEBI (LODR) Regulations, 2015, the company is required to periodically report the status of investor complaint received and their redressal.

The number of investor complaint received and their redressal for the quarter ended 31st December, 2025 indicates that:

Sr. No.	Particulars	No. of Complaints
1	Complaints received during the quarter	0
2	Complaints disposed of during the quarter	0
3	Complaints unresolved at the end of the quarter	0

The Board is requested to take note of the same.

Item no 8

To consider and evaluate the performance of Independent Directors, excluding the Directors being evaluated.

The Chairman shall place before the Board Members the Performance Evaluation Sheet for its evaluation. The members of the Board are requested to consider and review the performance of the Independent Directors, excluding the Directors being evaluated pursuant provisions of Companies Act, 2013 read with Schedule IV of the Companies Act, 2013 and relevant provisions of SEBI (LODR), 2015 by assigning the ratings in Evaluation Sheet.

The Board is requested to take note of the same.

Item no 9

To review the status of the GST related issues in the state of Gujarat and its future action plan.

The Company is required to ensure proper compliances with Goods and Services tax laws as applicable on the company in the state of Gujarat. In order to facilitate seamless filing, correspondences and other compliance related activities with the GST authorities.

The company has been served an order no. SURAT/GST/SK/07/2025-26 in the month of November, 2025 with which is not satisfied and has filed an appeal against the said order of the GST authorities.

The board is requested to take note of the proceedings of the same as part of its oversight responsibilities to ensure regulatory compliance.

Item no 10.

To take note of related party transactions for the quarter ended December 31, 2025.

The Members of the Board are required to review, consider and take note of all the transactions entered into by the Company with related parties, as tabled before the Board.

Item no 11

To discuss any other business with the permission of the Chairman:

In terms of Secretarial Standards - 1 on Board/Committee Meetings, any item not included in the agenda may be taken up for consideration with the permission of the Chairman and with the consent of majority of Directors present at the Meeting. The Board may transact any other matter with the permission of the Chair.

*Rajkumar
Dy. Secy*